Abstract instructions and formatting (24pt)

I.  HEADING 1 (10 PT)

Abstracts must be no longer than 2 pages (plus up to 1 additional page for references). At least one author must register by the camera-ready deadline in order that accepted abstracts be included on the website archive. Abstracts must be in A4 format PDF. Text should be single space, 10 point Times New Roman, 2 column. Margins should be Top 0.75”, Left 0.63”, Right 0.63”, Bottom 1”. NOTE that the style below closely approximates the ACII main track publication style. Feel free to adapt the ACII paper templates.

A. Subheading (10pt)

The following guidelines are recommended but not strictly enforced. Authors from the same institution do not need duplicate the name/address of the institution. First lines of paragraphs can be indented 0.2”. 6pt space after paragraphs.

B. Figures and Tables

a) Positioning Figures and Tables: Place figures and tables at the top and bottom of columns. Avoid placing them in the middle of columns. Large figures and tables may span across both columns. Figure captions should be below the figures; table heads should appear above the tables. Insert figures and tables after they are cited in the text. Use the abbreviation “Fig. 1”, even at the beginning of a sentence.

TABLE I.  TABLE TYPE STILES

<table>
<thead>
<tr>
<th>Table Head</th>
<th>Table Column Head</th>
</tr>
</thead>
<tbody>
<tr>
<td>copy</td>
<td>More table copy*</td>
</tr>
</tbody>
</table>

*Sample of a Table footnote. (Table footnote)

Fig. 1. Example of a figure caption. (figure caption)

Figure Labels: Use 8 point Times New Roman for Figure labels.

ACKNOWLEDGMENT (Heading 5)

Include acknowledgements to contributors or sponsors in acknowledgment section or in an unnumbered footnote on the first page.

REFERENCES

Papers can use IEEE style or APA style for citations. IEEE style numbers citations consecutively within brackets [1]. The sentence punctuation follows the bracket [2]. Refer simply to the reference number, as in [3]—do not use “Ref. [3]” or “reference [3]” except at the beginning of a sentence: “Reference [3] was the first...”

Number footnotes separately in superscripts. Place the actual footnote at the bottom of the column in which it was cited. Do not put footnotes in the abstract or reference list. Use letters for table footnotes.

Unless there are six authors or more give all authors’ names; do not use “et al.”. Papers that have not been published, even if they have been submitted for publication, should be cited as “unpublished” [4]. Papers that have been accepted for publication should be cited as “in press” [5]. Capitalize only the first word in a paper title, except for proper nouns and element symbols.

For papers published in translation journals, please give the English citation first, followed by the original foreign-language citation [6].


